

The Finance Committee meeting of the Library Board of Control was called to order at 3:15 p.m. with the following:

Present: James Cantrelle  
Judy Babin  
Lynette Fossum

Absent: John Brandon

Also present were Susanna LeBouef, Director and Stacey Guidry, Finance Manager.

The Pledge of Allegiance was led in unison by the Committee Members.

A motion to accept the agenda was made by Ms. Babin, and seconded by Ms. Fossum and passed unanimously.

**\* 2008 Budget**

Stacey Guidry led the discussion on amending the 2008 Budget. Discussion concerning fuel, insurance, general maintenance and a new vehicle are the line items that were adjusted. The new vehicle will help with the increase in the Youth Service Programs. A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend the amended 2008 Budget as presented. A vote on the matter was taken and the motion was passed unanimously.

**\* Pay Scale**

Ms. LeBouef led the discussion on the new pay scale highlighting the entry level starting at \$7.51 and the need to pay MLS Librarians a competitive salary. Ms. Fossum had some questions concerning the pay scale brackets and after Ms. LeBouef explained the breakdown, the committee understood the pay scale. A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend accepting the revised pay scale. A vote on the matter was taken and the motion was passed unanimously.

**\* Employee Compensation Scale**

Ms. LeBouef again led the discussion by giving an explanation and answering questions concerning the employee compensation scale. She reviewed the scale by using the tier method that identifies education levels based on job descriptions. A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend accepting the employee compensation scale. A vote on the matter was taken and the motion was passed unanimously.

**\* Employee Cost of Living Adjustment (COLA)**

Ms. LeBouef explained the Cost of Living Adjustment (COLA). A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend accepting the employee Cost of Living Adjustment (COLA) with a 4% increase. A vote on the matter was taken and the motion was passed unanimously. A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend the COLA increase for the Lafourche Parish Public Library employees hired prior to January 1, 2008 and to implement the COLA increase beginning with the first pay period in November. A vote on the matter was taken and the motion was passed unanimously.

**\*Proposed 2009 Budget**

Ms. LeBouef presented the Proposed 2009 Budget. Following a question and answer session, the committee recommended that the payroll line item be increased in anticipation of hiring an MLS, as well as part-time staff for the new Thibodaux Branch. A motion was made by Ms. Babin, seconded by Ms. Fossum to recommend accepting the proposed 2009 Budget and increasing the payroll line item in anticipation of hiring an MLS, as well as part-time staff for the new Thibodaux Branch. A vote on the matter was taken and the motion was passed unanimously.

**\* New Business**

Ms. LeBouef made the committee aware of a resolution that Lafourche Parish Council passed concerning the Lafourche Parish Public Library's Finances and she will keep the board informed of the situation.

With no further business to discuss, a motion to adjourn was made by Ms. Fossum, seconded by Ms. Babin and unanimously carried. The Finance Committee adjourned at approximately 5:30 p.m.