

**Lafourche Parish Public Library**  
**314 Saint Mary St.**  
**Thibodaux, LA 70301**  
**(985) 446-1163**

Office Use Only:  Date Received: _____
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**Application for Employment (Equal Opportunity Employer)**

**Please Print:**

Name \_\_\_\_\_

Present Address \_\_\_\_\_  
City State Zip Code

Telephone Number \_\_\_\_\_

Are you prevented from lawful employment in this country because of a Visa or Immigration Status?  Yes  No

What position are you applying for? \_\_\_\_\_ Part-time \_\_\_\_\_ Full-time \_\_\_\_\_

Location of work sought:  Any  Bayou Blue  Choctaw  Gheens  Golden Meadow  
 Larose  Lockport  Raceland  South Lafourche  Thibodaux

Can you work: Evenings \_\_\_\_\_ Weekends \_\_\_\_\_ Hourly rate expected \$ \_\_\_\_\_

If employed and you are under 18, are you able to provide a work permit?  Yes  No

State names of any relatives or friends employed by this library. \_\_\_\_\_

Have you worked for this library system before?  Yes  No, If so, when? \_\_\_\_\_

Do you have a Lafourche Parish Library Card?  Yes  No

Have you recently visited the location for which you are applying?  Yes  No

**Education:**

School	Name and Location	Last Year Completed	Did You Graduate?	Certification or Degree
High School		1 2 3 4		
College		1 2 3 4		
Other		1 2 3 4		

Can you operate a computer?  Yes  No With which software programs are you experienced?  
 Microsoft Word  Microsoft Excel  Microsoft Outlook  Microsoft Power Point  
 Microsoft Access  Internet  Other: \_\_\_\_\_

Do you read:  Daily Newspapers  Magazines  Books  Other \_\_\_\_\_

Have you ever been in the US Military?  Yes, branch? \_\_\_\_\_  No

Special skills that would be useful in the job for which you are applying:

\_\_\_\_\_

\_\_\_\_\_

**Employment History:**

List below all present and past employment, beginning with the most recent.

Name, Address and Telephone of Employer	Date Started	Date Left	Position	Reason for Leaving

**Business, Professional and Character References:**

List at least three persons **not** related to you who have first hand knowledge of your professional abilities:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you been convicted of a felony in the last 7 years? Conviction will not necessarily disqualify applicant from employment. \_\_\_\_ Yes \_\_\_\_ No If yes, please explain below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for seeking employment at the Lafourche Parish Library:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your signature to the following statement is necessary to secure consideration of your application. I authorize investigation of all statements contained in this application. I understand that any information obtained by the Library will be held confidential from all persons. I agree that any false statements or omission of facts will be sufficient grounds for dismissal. I understand that I am required to abide by all rules and regulations of the employer.

Signature \_\_\_\_\_ Date \_\_\_\_\_