

The Regular Meeting of the Library Board of Control was called to order on Monday September 26, 2011 at 5:00 P. M. with the following:

PRESENT: Harvey Clement
Rodney Doucet-left at 6:10p.m.
Lynette Fossum
Shane Hebert
Eva Shanklin

ABSENT: Nicholas Cheramie-resigned
Selma Malcombe-dental work
James Cantrelle-personal

Also present were Ms. Susanna LeBouef, Director.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the agenda was made by Mr. Hebert, second by Mr. Clement and carried unanimously.

A motion to accept the minutes of the August 22, 2011 regular meeting was made by Mr. Hebert, second by Mr. Clement and carried unanimously.

Public wishing to address the Board:

N/A

Finance Report:

Ms. LeBouef informed the board she was keeping track of the funds and didn't see anything to question. With no other business a motion was made by Mr. Clement, second by Mr. Hebert to accept the Finance Report. The motion carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Finance Report: August statement included
- Library Statistics: included in packet
- Headquarters: Closed September 5 for Labor Day Holiday; met with Carl Ecklband concerning the layout for children's reading cabin; attended Friends of the Library meeting on September 12 in Thibodaux; Administrative meeting on September 12; Mr. Nicholas Cheramie resigned from the board; met with Lockport Mayor and city council to consider a pedestrian walkway
- Technology: met with AT & T on September 13 concerning internet for new library and upgrades for all branches; OverDrive, Inc. Coming Soon!!
- Staffing: Reviewing applications for Finance Manager. Position advertised on library webpage, all branches and also with Louisiana Workforce Commission.
- Press Releases: Enclosed are articles sent to the newspapers informing the public on what is new, also current programs being presented throughout the Libraries.

- Programs/Displays: Bayou Blue: Constitution Week Sept 16-22; Choctaw: Grandparent's Fun Day on 9/7; Golden Meadow: Primetime begins @ 6:00pm on 9/21; Lockport: Veterans Affairs Meeting @ 9:00pm on 9/13; Raceland: Free Guitar Lessons @ 4:00pm on 9/6; South Lafourche: Bingo @ 10:00am on 9/23; Thibodaux: Movie Madness "Rio" @ 4:30pm on 9/20
- Buildings: Lockport-Faye Smith, Parish Risk Management has begun inquiry of sidewalk complying with codes; water bill was adjusted; Thibodaux-Bi-weekly construction conferences @ 9:00am-Sept 13 & Sept 27; Demolition phase completed; Andy Positery is scheduled for October's board meeting to give update.

A motion was made by Mr. Hebert, second by Mr. Clement to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Discussion and approval of 2012 LPPL employee calendar:

Ms. LeBouef presented the 2012 calendar to the board; she explained the additional off days, November 6, Federal Election day and December 26 for employees. Mr. Hebert recommended our By-Laws committee consider adding the day after Christmas to our policy for employees to have that day off. Ms. Shanklin agreed, as By-Law chairman, the committee would look into December 26 added to the library's policy.

A motion was made by Mr. Hebert, second by Mr. Clement to accept the 2012 LPPL employee calendar. The motion carried unanimously.

Item #2 Discussion and approval of Library Director's evaluation:

Ms. Fossum presented the results from the director's evaluation informing the board how she used the same format as last year. A total of 6 board members completed the evaluation scoring Ms. LeBouef with a 95 percentile. Hebert suggested to the board looking into an updated evaluation procedure that includes possible computer software analyzing scores or moving up our timeline giving our board members ample time to review the results instead of the night of meeting for vote. A motion was made by Mr. Hebert, second by Mr. Clement to table Items #2, #3, & #4, but then failed after Mr. Clement withdrew his seconded. A motion was made by Mr. Hebert, second by Mr. Clement to take a 10 minute recess to give the board members an opportunity to read over the evaluation. The motion carried unanimously with Ms. Shanklin voting nay. (Tape stopped at 6:00p.m -6:10p.m. for recess)

Ms. Fossum called the meeting back to order and after a lengthy discussion a motion was made by Mr. Hebert, second by Ms. Shanklin to accept the Director's evaluation. The motion carried unanimously.

Item #3 Discussion and approval of Library Director's employment:

A motion was made by Mr. Hebert, second by Ms. Shanklin to accept the Director's employment appointing her contract September 2011-September 2012. The motion carried unanimously.

Item #4 Discussion and approval of Library Director's compensation:

A motion was made by Mr. Hebert, second by Ms. Shanklin to leave the director's compensation remaining as it currently stands. The motion carried unanimously.

Old Business:

Lockport-Mr. Clement recommended the library request reimbursement from BETCO in the amount of \$1,620.00 the library paid after the main water line under the slab broke, causing the branch to close. Ms. LeBouef assured Mr. Clement she would check into contacting BETCO. Again Ms. LeBouef comment how, Faye Smith, Parish Risk Management has begun inquiry of sidewalk complying with codes but she would do as the board requests.

With no further business to discuss, a motion for adjournment was made by Mr. Hebert, second by Ms. Shanklin and carried unanimously. The Library Board of Control was adjourned at approximately 7:00 P. M.