State of Louisiana-**Draft sent to Parish 5/23/18** May 21, 2018

Parish of Lafourche Lockport, Louisiana

The Public Hearing for Lafourche Parish Public Library’s 2018 Amended and 2019 Budget began at 5:30pm. Mr. Rome, Vice-President of the Library Board of Control, opened the Public Hearing. He asked three (3) times if anyone from the public would like to speak on the proposed budgets. No one from the audience had any input. Mr. Rome closed the Public Hearing at 5:32pm.

The Regular Meeting of the Library Board of Control was called to order on Monday, May 21, 2018 at 5:33pm with the following:

PRESENT: Lonnie Granier-arrived at 5:45pm

Judy Bazare

Harvey Clement

Selma Malcombe

Angelique Torres

Robert Rome

ABSENT: Talisha Chiquet

Daniel Lorraine, Council Liaison

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the minutes of the April 23, 2018 Regular Meeting was made by Mrs. Bazare, seconded by Mrs. Malcombe, and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended March with approximately $14 million and our fund balance today is $13.7 million. Parish Government issued a check in the amount of $27,973.16 to SHI for computers purchased. Also, Parish Accounting Manager indicated they have plans to correct the 2018 Personnel Category of our 2018 Budget in MUNIS to reflect the Board-approved amounts. With no other discussion, a motion was made by Mrs. Torres, seconded by Mrs. Bazare, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; the library has still not received a response from the Parish concerning the 2 letters the Board sent regarding flood insurance and changing our 2018 Budget. The library has obtained flood insurance quotes for all of our branches and submitted these to the Parish. We recently began accepting debit and credit cards at Thibodaux Branch. We’re testing this program and will expand to Lockport and South Lafourche if successful. A motion was made by Mr. Rome, seconded by Mrs. Bazare, to accept the Director’s Report. The motion carried unanimously.

Mr. Granier made a motion to add a Unanimous Agenda Item under Unfinished Business for discussion and approval of the Multi-Branch Re-Roofing & Minor Renovations Project presented by Duplantis Design at our April Meeting. The motion was seconded by Mrs. Bazare, the Board voted, and the motion carried unanimously.

Unfinished Business:

1. Discussion and approval of the Multi-Branch Re-Roofing & Minor Renovations Project: A motion was made by Mrs. Bazare, seconded by Mrs. Malcombe to approve the Multi-Branch Re-Roofing & Minor Renovations Project as presented by Duplantis Design Group at our April Meeting. A roll call vote was taken: Mr. Granier yes, Mr. Rome yes, Mrs. Bazare yes, Mr. Clement yes, Mrs. Torres yes, Mrs. Malcombe yes, and Mrs. Chiquet absent. The motion passed 6-0-1.

Executive Session: A motion was made by Mr. Rome, seconded by Mrs. Malcombe, to go to Executive Session for strategic planning. The motion passed unanimously. The Board moved into Executive Session at 6:07pm, and the room was cleared. At 6:20pm, a motion was made by Mr. Rome, seconded by Mrs. Torres, to close the Executive Session. The motion carried unanimously.

New Business:

1. Approval of Director’s Evaluation Results: A motion was made by Mrs. Torres, seconded by Mrs. Bazare, to accept the results of the LPPL Director’s Evaluation. The motion carried unanimously.
2. Approval of the 2018 Amended Budget: Mrs. Lucas explained that our proposed expenditures for the 2018 Amended Budget total $6.7 million, with $238,000 less than the original approved budget. We have $58,000 for two vehicles in the budget but may defer those purchases until next year. We have $3.525 million assigned for capital projects with the Multi-Branch Project and a possible Thibodaux Addition project. A motion was made by Mr. Rome, seconded by Mrs. Torres, to accept the 2018 Amended Budget. A roll call vote was taken: Mr. Granier yes, Mr. Rome yes, Mrs. Bazare yes, Mr. Clement yes, Mrs. Torres yes, Mrs. Malcombe yes, and Mrs. Chiquet absent. The motion passed 6-0-1.
3. Approval of the 2019 Budget: Mrs. Lucas explained overall the 2019 Proposed Budget expenditures are exactly the same as those of the 2018 Amended Budget. Again, we have $58,000 in our vehicle line item to replace two older vehicles with higher maintenance costs due to age if deferred from 2018. We have $30,000 in the equipment line item to replace some computers annually. We’ve assigned funds for a Thibodaux Addition project, and the amount can be amended once more cost information is known. All Capital expenditures will come to the Board for discussion and approval as they arise. A motion was made by Mr. Rome, seconded by Mrs. Malcombe, to accept the 2019 Budget. A roll call vote was taken: Mr. Granier yes, Mr. Rome yes, Mrs. Bazare yes, Mr. Clement yes, Mrs. Torres yes, Mrs. Malcombe yes, and Mrs. Chiquet absent. The motion passed 6-0-1.

With no further business to discuss, a motion for adjournment was made by Mrs. Torres, seconded by Mrs. Malcombe, and carried unanimously. The Library Board of Control was adjourned at approximately 6:24pm.