

The Regular Meeting of the Library Board of Control was called to order on Monday, January 28, 2013 at 5:00 P.M. with the following:

PRESENT: Lynette Fossum
Harvey Clement
James Cantrelle
Shane Hebert
Bennie Smith
Selma Malcombe
Eva Shanklin
Aaron Caillouet

ABSENT: None

Also present was Ms. Regina Lauland, Interim Director.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the agenda was made by Mr. Cantrelle, seconded by Ms. Smith and carried unanimously.

A motion to accept the minutes of the Monday, November 19, 2013 regular meeting was made by Mr. Cantrelle, seconded by Ms. Smith, and carried unanimously.

Public Wishing to Address the Board: N/A

Finance Report:

Ms. Lauland reported the December balance sheet ended with approximately \$8,245,840 and the balance today is \$11,451,664; however, this included \$3.4 million in ad valorem funds that are in the Parish's cash pool account and not in Library's accounts yet. The Library's 2012 YTD report is not final; the Parish still has to update the 2012 approved amended budget amount, allocate some December expenses paid in January back to 2012, and make some adjustments to do the end of year closing which should be done in the next few months. The December LAMP and Bank statements-The Thibodaux Capital account still reflects an incorrect balance and the Parish is supposed to be making a transfer to correct this soon, to show balance of approximately \$435K. We heard from FEMA representative regarding our Gustav claims, and she is looking into our request on upgrading our status to "improved projects." Also to report, the Parish has started to pay their 36% of South Lafourche complex electricity bill. The have reimbursed the library for 2012.

With no other business, a motion was made by Mr. Clement, seconded by Mr. Cantrelle to accept the Finance Report. The motion carried unanimously.

Interim Director's Report:

- Headquarters: Managing the daily operations of the system; continuing to work on Erate; Held Parish Wide Staff Day for LPPL Employees-Dec 3; Attended Thibodaux Branch's Open House event-Dec 7; Staff met with Freegal representatives. This is a new database the library will offer for patrons to download music from our website; Held Administrator's meeting on Jan 14
- Technology: Metro-E has been completed
- Press Releases: Enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the Library
- Programs/Displays: Bayou Blue Branch- Computer Classes: Sign up at the library; Introduction to Computers- January 3, 10:30am; Microsoft Word 2010-January 17, 10:30am Choctaw Branch- All Month! Make Smiles for

the New Year by donating to Lara's Gowns for Smiles. Ms. Susan T. Dufrene has been collecting fabric to hand make gowns for children undergoing cancer treatments at Children's Hospital. Families are encouraged to drop off one yard of 100% cotton fabric and sign a "Get Well" card for these precious children. With our help Ms. Dufrene can make many more smiles in 2013 with her gowns. All donations will be given directly to Ms. Dufrene; Golden Meadow- All Ages! Decorate a Cupcake to Celebrate Amelia Bedelia's 50th Birthday January 29, 4:30 pm; Larose- Book Club-January 29, 10:30 am. Trading Titles Book Talk; Lockport: Kid Events-Amelia Bedelia Day-January 29, 4 pm. enjoy a craft and our display. Sign up at the library; Raceland- Crafts-Jewelry Design Craft-January 7, 10:30 am; South Lafourche- La Table Francaise: Converse with others in Cajun French-January 15, 4 pm; Thibodaux- Coupon Exchange-January 22, 5:30 pm.

A motion was made by Ms. Smith, seconded by Ms. Shanklin to accept the Interim Director's Report. The motion carried unanimously.

New Business:

Item #1 Discussion of hiring a director:

Ms. Fossum addressed the board stating that provided in the packets is a combination of research materials, received from the State Library as well as other sources, for hiring a director.

A motion was made by Mr. Hebert, seconded by Ms. Smith to form a committee on fulfilling the duties of gathering materials and report back to the board the committee's recommendation for a director. The motion passed. The Director Search Committee was formed consisting of the following: Lynette Fossum, Eva Shanklin, and Benny Smith with Harvey Clement as an alternate. The first meeting was scheduled for Friday, February 15, 2013 to be held at Library Headquarters at 1:00 P. M.

Old Business:

Ms. Fossum addressed the board concerning discussion of the Memorandum of Understanding that had been brought to the Board numerous times; she stated that she has been invited to attend a meeting with the Parish Administration and Park Service and is requesting Board approval. She will report to the board the results of that meeting.

A motion was made by Mr. Cantrelle, seconded by Mr. Hebert to allow Ms. Fossum to represent the Board in these meetings to discuss the MOU. The motion carried with Mr. Clement voting Nay.

Ms. Fossum updated the board on a few issues: the Lockport sidewalk is being addressed by the Parish and hopes to have an update soon to get it resolved, all bids have been completed and the Thibodaux branch is in the process of receiving a new roof.

With no further business to discuss, a motion for adjournment was made by Mr. Hebert, second by Ms. Malcombe and carried unanimously. The Library Board of Control was adjourned at approximately 6:15 P. M.