

The Regular Meeting of the Library Board of Control was called to order on Monday, April 25, 2011 at 5:00 P. M. with the following:

PRESENT: James Cantrelle
Harvey Clement
Rodney Doucet
Lynette Fossum
Shane Hebert
Eva Shanklin

ABSENT: Nicholas Cheramie

Also present were Ms. Susanna LeBouef, Director and Ms. Selma Malcombe new board member appointed by the parish.

The Pledge of Allegiance was said in unison by the board.

A motion to accept the agenda was made by Mr. Hebert, seconded by Mr. Clement and carried unanimously.

A motion to accept the minutes of the February 28, 2011, Regular Meeting was made by Mr. Hebert, seconded by Mr. Clement and carried unanimously.

Public wishing to address the Board:

Ms. Patrizia Stuart addressed the board wanting a review of her transfer to Thibodaux Branch.

A motion was made by Ms. Fossum, seconded by Ms. Shanklin that the board grants Ms. Stuart 30 days of reprieve, where you get to work, you don't do any major policy issues until it is reviewed or until we come back to you with some information in writing. The motion carried unanimously.

Glenda Washington, president of Lafourche Concern Citizens thank the board for the opportunity of providing services to over 425 citizens with tax free services, providing revenue over \$500,000.00 back into the community. So thank you to Ms. LeBouef, this board for allowing us this opportunity on providing this tax program.

Presentation by Angela Rathle, National Park Service:

Angela Rathle, National Park Service addressed the board asking for possible sketches or drawings on the upstairs. Mr. Cantrelle assured Ms. Rathle we will move the library out first and then blueprints will be submitted. Ms. LeBouef commented how in January she had emailed Ms. Rathle inquiring on the procedures they should follow. Ms. LeBouef mentioned for the building committee to start brainstorming on the future renovations.

Finance Report:

Ms. LeBouef addressed the board stating Ms. Guidry was out on vacation but could email any questions the board may have concerning the packets or wait until next meeting. A motion was made by Ms. Fossum, seconded by Ms. Shanklin to defer until next month for the finance report. The motion carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Library Statistics: Statistics for the month of February and March 2011 Included

- Headquarters: Attended all the parades and different programs the branches had for Mardi Gras; had several meetings with the Parish President, District Attorney and building committee concerning the new Thibodaux Library. As of March 22 we received an all clear to move forward on this project and it looks like bid packets ready to go out on June 1 and open on June 28; met with Rich Jackson updating our TLC account; attended LAMP board meeting in Baton Rouge on Tuesday, March 15; attended Louisiana Library Association Conference in Lafayette on March 16-18; Mr. Chiquet and Mr. Ray drove to Shreveport and picked up "Quick Cases" (10,000 DVD cases) that Shreveport Memorial no longer wanted. (at a cost savings of \$50,000); picked up Henry Cancienne exhibit (LA 1 to Baton Rouge) from State Library; met with Andy Positery, Duplantis Design and Crystal Chiasson, Parish Administrator on Tuesday, March 29, furniture layout and final changes discussed; attended South Lafourche Primetime program; National Library Week-April 11-15; completed 2010 Annual Report; will present to council meeting on Tuesday, April 26; 2010 Audit has been delayed; State Legislative auditor has been notified; traveled to all the branches in conjunction with National Library week, conducting a Safety and Hazardous inspection. Reports will be handed to supervisors to preform future inspections.
- Technology: Filed 2011 E-Rate, applied for \$259,000.00
- Staffing: hired Barbara Bourgeois to replace Cathy Cortez who resigned. Also Meagan Pitre and Felicia Denning resigned after their maternity leave expired
- Press Releases: Enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the Library
- Programs/Displays: Bayou Blue-Grief Support Group on April 13 at 2:00 Choctaw-BINGO!!! For all ages on April 28 at 2:00; Golden Meadow-"Buggy about Books" storytime on April 17; Larose-Scrapbooking on April 19; Lockport-Movie Matinee on April 27 at 1:30; Raceland-Tweens Wii on February 26 at 4:30; South Lafourche-Duct tape craft on April 7 at 5:00; Thibodaux- Laptine Storytimes Farm Animals on April 17 at 10:30

A motion was made by Mr. Clement, seconded by Mr. Hebert to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Presentation of Flags:

Mr. Clement presented three flags to the board for the new Thibodaux Branch Flags; State Representative Jerome "Dee" Richard donated the State Flag
J.P. Hidalgo donated the American Flag
Councilmen Rodney Doucet donated the parish flag
A presentation will take place with these flags at the opening of the Thibodaux Library.

Item #2 Discussion and approval to purchase furniture for Thibodaux:

Ms. LeBouef explained to the board we're moving forward with the Thibodaux Library and working on the purchase of the furniture layout. So I contacted Jefferson Parish to allow Lafourche Parish Library to piggy back on their present state furniture contract and therefore we'll get their 2010 state contract price list for purchase of furniture for Thibodaux's furniture.

A motion was made by Ms. Shanklin, seconded by Mr. Clement to allow Director, Susanna LeBouef to proceed with purchase decisions regarding the new Thibodaux Library; using expenditures within Operation and Maintenance Budget. The motion carried unanimously.

Item #3 Discussion and approval to purchase computers:

Ms. LeBouef explained to the board this is to purchase 6 Dell monitors and 50 Dell desktops from the State Contract with Dell and therefore the library doesn't have to go out to bid. This part of the Lafourche Parish Public Library three year technology plan.

A motion was made by Mr. Clement, seconded by Ms. Shanklin to purchase computers. The motion carried unanimously.

Item #4 Discussion and approval of install a railing for Lockport:

After much decision on installing a rail at Lockport Branch, the board recommended the director to contact BETCO concerning the problem with the slab and give a report on their findings.

Item #5 Discussion and approval to purchase plaques for all libraries requested by the Parish Council:

Ms. LeBouef explained to the board that the parish had an ordinance requesting the library to pay for the expense of plaques with councilmember names on them displayed at all libraries and included in your packets were 4 quotes. Ms. LeBouef clarifies this is for buildings, the Library Board makes decision on, so was placed on the agenda solely because the director can only approve maintenance and day to day operations. She recommended the board to approve the lowest quote to move forward with this ordinance. Mr. Clement showed concerns putting political subdivision on a non-profit subdivision.

A motion was made by Ms. Shanklin, seconded by Mr. Clement to defer from purchasing plaques at this time until we received an opinion from the District Attorney on putting plaques on non-profit buildings. The motion was carried unanimously.

After much decision the motion was made by Mr. Clement, seconded by Ms. Shanklin to defer for Mr. Doucet to go back to the Council for a resolution to the get an opinion from the Lafourche District Attorney to investigate this ordinance to see if it's legal on a non-profit building. The motion was carried unanimously.

Item #6 Election of officers:

Mr. Cantrelle shares with the board that he is stepping down as president and turned the floor over to Ms. LeBouef. She opened the floor for nominations. Mr. Cantrelle nominated Ms. Lynette Fossum for President, seconded by Mr. Hebert. A motion by Mr. Cantrelle to close the nomination for president, seconded Mr. Clement. The motion was carried unanimously.

Old Business:

Ms. LeBouef introduced the new board member, Selma Malcombe appointed by the Parish Council in replacement of Judy Babin who recently resigned. She will be a voting member at our next meeting.

Ms. LeBouef reported to the board that emergency repair was done to Lockport on April 20 after the main water line broke under the sidewalk, shutting down the library for a day in a half. Roto Rooter Plumber came out and repaired the main water line costing \$1600.00.

Ms. Fossum recommended the committees to start having regular meetings; Bi-Laws, Buildings, Finance and Executive committee. All these committees need to start meeting to reassure on the safety of our building. At next meeting please bring the 2011 blue calendar and also thank you to Ms. Susanna continuing to send emails updating the board members on day to day operations.

With no further business to discuss, a motion for adjournment was made by Mr. Cantrelle, seconded by Mr. Hebert and carried unanimously. The Library Board of Control was adjourned at approximately 7:30 P. M.