

The Regular Meeting of the Library Board of Control was called to order at 5:00 p.m. with the following:

PRESENT: James Cantrelle
Judy Babin
Harvey Clement
Lynette Fossum
Shane Hebert
Eva Shanklin
Rodney Doucet

ABSENT: Nicholas Cheramie

Also present were Ms. Susanna LeBouef, Director, Ms. Stacey Guidry, Finance Manager, Charlotte Randolph-Parish President, Crystal Chiasson-Parish Administrator, Donna Adams-Human Resources Director, Kristy Chiasson-Human Resources Manager, Mr. Jerry Jones-Council District 1, Mr. Joe Fertitta-Council District 4, Joel Doty-Finance Director, Chastity Himel-Accounting Manager,

The Pledge of Allegiance was led by Ms. Shanklin.

A motion to accept the agenda was made by Ms. Babin, seconded by Mr. Clement and carried unanimously.

A motion to accept the minutes from the April 27, 2009 meeting was made by Ms. Babin, seconded by Ms. Fossum and carried unanimously.

Public wishing to address the Board:

Mr. Doucet, Council District 8, introduced a letter he received from a Lockport citizen concerning adequate storage space at the new branch. Mr. Doucet stated the letter was only signed "A Friend of the Library Member" and he had concerns because no one from the Lockport area had ever attended the Library Board of Control monthly meetings or Parish Council Meetings with these concerns and as we are soon approaching completion of the library, he would like this person to please contact him. No action was taken.

Also, Mr. Doucet addressed the board regarding the certified letter that the board should have received from the parish on the resolution to oust the entire Board of Control Members. He explained to the board, as their liaison, he is completely against it and he believes board members should not have to worry as to how they vote. The board thanked Mr. Doucet. He also stressed how the Board needs to move forward on the possibility of the other building that has been talked about in the newspaper. Ms. Shanklin voiced her

opinion about being removed from the board. Ms. Randolph addressed Ms. Shanklin by saying she was not one of the members being considered for removal, because she did not vote for the fiscal emancipation.

Ms. LeBouef outlined the process of transferring the funds as follows:

- Placing it on the Board's agenda in January
- Accepting the transfer, by way of motion on January 26, 2009
- Meeting with Parish Administration
- Reviewing with Capitol One the above and then the ultimate transfer

Ms. LeBouef also stressed how May was the only viable month in which to begin the transfer of payroll for employees because May has three pay periods.

Mr. Jerry Jones, Council District 1, introduced himself to the board as the one who put them on tomorrow night's parish council agenda to remove the entire board. He felt that the board is a good board but it was time to turn over the money that the council had requested back in October to turn the funds over to the parish, as state law requires.

Ms. Fossum expressed how the Board meets once a month not twice a month and wants the council to realize that too is an issue. Mr. Joe Ferrita, Council District 4, addressed the board stating how we need to move forward and asked if the money is ready to be transferred over to the parish. After much discussion, a motion was made by Ms. Shanklin, seconded by Ms. Fossum to deviate from the agenda to discuss items 2 & 3 on the agenda. The motion carried unanimously.

Item #2-Discussion & approval of Parish President's letter regarding procedures to transfer the Library Funds:

A motion was made by Ms. Babin, seconded by Ms. Fossum to amend the Parish President's letter regarding procedures to transfer the Library Funds. On page 2 of 2 on C- i. #1 Finance-Department and C. 1. Stacey- Guidry, seconded by Ms. Fossum, and carried unanimously. The motion carried unanimously.

A motion was made by Ms. Babin, seconded by Ms. Fossum to accept the amended letter. The motion carried unanimously.

Item #3-Discussion & approval of letter to Capitol One:

A motion was made by Ms. Babin, seconded by Mr. Clement to accept the letter and for Mr. Cantrelle, President of the Library Board of Control to sign the document on transferring the funds of the Lafourche Parish Public Library over to the Lafourche Parish Government with all of the accounts listed for Capitol One Bank and that the Lafourche Library Board of Control acknowledges the release of funds to Lafourche Parish Council. The tax item number will be that of the Lafourche Parish Government. The motion carried unanimously.

Mr. Jerry Jones thanked the Board for proceeding with the transfer of funds and apologized for the inconvenience from the Lafourche Parish Council stating it was a nerve-racking last several months and that maybe the Lafourche Parish Council should

have come before the Board sooner. He continued by stating that the item on the Lafourche Parish Council's agenda to remove the Board would be pulled.

A motion was made by Ms. Babin, seconded by Ms. Fossum to go back to the regular agenda. The motion carried unanimously.

Presentation of the 2008 Audit:

Ms. Guidry gave the presentation of the draft copy on the 2008 Audit that will be presented to the Lafourche Parish Council from Bourgeois Bennette, LLC. The audit showed the library revenues were received on time, everything was deposited correctly, all expenses were paid and it is a fair value measurement that everyone is onboard, up to speed and all is in compliance.

Architect's Report-None

Mr. Rodney Doucet exited the meeting at 6:25pm and returned at 6:35pm.

Finance Report:

Ms. Guidry asked the Board if there were any questions. There being none, she continued with her report informing them that the Library receives two millages, one millage strictly designated to library funds and the second millage shared with Lafourche Parish Government's drainage and health funds; that millage is 18%. She continued by stating that while she was compiling paperwork for the audit she noticed that the Library had not received the 18% portion of the shared millage. After contacting the Finance Department of the Parish Government and receiving no response, it was stated at a meeting in April, concerning the transfer of library funds, that the Parish had established an account for the Library's portion of the shared millage. This was reported to the auditors and the auditors were aware of the incident. A motion was made by Ms. Fossum, seconded by Mr. Clement to accept the Finance Report. The motion was carried unanimously.

Mr. Joel Doty, Finance Director and Chastity Himel, Accounting Manager both from the parish, addressed the board and asked if they had any questions concerning the transfer of the funds. After a few questions, the board moved to the next item on the agenda.

Ms. LeBouef presented her Director's Report as follows:

- Library Statistics: March statement provided
- Parish Council: attended several meetings with Parish Administration concerning the transfer of the Library funds.
- Headquarters: Visited all of the branches for National Library Week, attended LLA Conference in Baton Rouge, attended Youth Services Luncheon, submitted a grant to Entergy for Thibodaux "Celebrating You" Book Program, held an Administration Meeting, had several meetings with staff concerning payroll changes and updates on paperwork for the Parish, sent David Blasini @ Capitol

- One the Library Board Motion and Parish Resolution, met with Mrs. Randolph & Finance Dept concerning transfer of Library Funds, completed Annual Report
- Technology: Purchases using State Aid Grant
 - Staffing: Hired Helen Brunet
 - Press Releases: Enclosed in packets
 - Programs/Displays: All branches: National Library Week
 - Bayou Blue: Free tax assistance with VITA, Thibodaux: Prime Time was a success, Larose: Wii Programs for Teens and Senior Citizens
 - Building: Lockport: picked cabinets and countertops along with wallpaper for the ladies and men's restrooms; made arrangements for installation for culverts but as of today April 27, those issues with the parking lot have not been addressed and the construction people were ready to pull out and so a phone call was made to Mr. Caillouet today and he said there is a process to address the issues in the parking lot. Thibodaux: No comment on the Thibodaux site other than at the Parish Council meeting they put a stop order to Jay Caillouet on the 308 Site. She stated she had an issue with Mr. Caillouet's newest bill that was sent after the halt of the Thibodaux project. After much discussion on the possible future site for the Thibodaux branch, a motion was made by Ms. Babin, seconded by Mr. Clement to accept the Director's Report. The motion carried unanimously.

Item #1 Discussion & approval of 2008 Audit:

A motion was made by Ms. Fossum, seconded by Ms. Babin to accept the 2008 Audit. The motion carried unanimously.

Item #4 Discussion & approval of purchase of microfilm scanner:

Ms. LeBouef explained how the scanner would be purchased for South Lafourche Branch. A motion was made by Ms. Fossum, seconded by Ms. Shanklin to accept to purchase of microfilm scanner set. The motion carried.

With no further business to discuss, a motion for adjournment was made by Ms. Fossum, seconded by Ms. Babin, and carried unanimously. The Library Board of Control was adjourned at approximately 7:30pm.