

The scheduled Public Hearing for the Lafourche Parish Public Library's 2013 Amended and 2014 Proposed Operating Budget began at 5:00p.m. Mr. Clement, Vice- President of the Library Board of Control opened the Public Hearing. Ms. Randolph approached the Board with concerns on some line items in the proposed 2014 Budget. Ms. Sanders replied to Ms. Randolph, we help our citizens of Lafourche Parish by providing programs for all ages in our community. We have approximately 40,000 people in Lafourche that do not have internet service and also, our library system has not had a Director since the end of October. Prior to that, our libraries have been in building mode for at least the last 10 years, saving the money to build libraries for the community. Ms. Sanders also commented, when I was hired as Director, I was told we are no longer in building mode; I am to staff our libraries, address the needs of our community with programs, and update the materials in our collections. So the numbers you see in our proposed 2014 budget are numbers to accomplish our goals to meet the needs of our community. Ms. Sanders explains, also, in our payroll, the library is trying to meet minimum standards by the state and along with an unknown amount of expenses to come with new health care law; we need to prepare for our employees. Ms. Shanklin asked Ms. Randolph the question, why you feel the library does not need all this money and the Parish does? Ms. Randolph replied, because there are things that we are responsible for such as building a jail. Ms. Shanklin questioned Ms. Randolph, "So you would rather build a jail, than to educate the people?" Ms. Randolph replied, "I don't have a choice." Ms. Shanklin replied, "I have said this before and I'll say it again, we don't need to take the money from the library to build a jail!" Mr. Hebert suggested that Library Administration setting up a meeting with the Parish Administration to look over these concerns in the Proposed 2014 Budget. After much discussion, Ms. Fossum closed the Public Hearing at 6:05p.m with a motion from Mr. Clement, seconded by Ms. Bazare.

Ms. Fossum opened the Library Board of Control's regularly scheduled meeting on Monday, June 24, 2013 at 6:07pm with the following:

PRESENT: Lynette Fossum-entered at 5:15
Harvey Clement
Bennie Smith
Eva Shanklin
Judy Bazare
Shane Hebert
Aaron Caillouet-Liason

ABSENT: Selma Malcombe

Also present were Ms. Laura Sanders, Director, Ms. Sherry Lucas, Finance Manager and Ms. Charlotte Randolph, Parish President.

The Pledge of Allegiance was said in unison.

A motion to accept the agenda was made by Mr. Hebert, seconded by Mr. Clement and carried unanimously.

A motion to accept the minutes of the May 20, 2013, regular meeting was made by Ms. Bazare, seconded by Mr. Clement and carried unanimously.

A motion to accept the minutes of the June 13, 2013, Finance Committee meeting was made by Mr. Clement, second by Ms. Shanklin and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Ms. Lucas informed the board our balance today is \$10.7 million and nothing is out of the ordinary for the month of May. The Parish has notified us that since the original Thibodaux project is complete, they are going to look at reclassifying these funds as the new Thibodaux roof project. The library does not need to take any action on this; the Parish Council is expected to handle this since it is a capital project.

With no other business a motion was made by Ms. Smith, seconded by Mr. Clement to accept the Finance Report. The motion carried unanimously.

Director Report:

Ms. Sanders: Managing the daily operations of the system; have reached out to Library Directors in the area to open the lines of communication with other library systems; held Administrator's meeting on Monday, June 10; held Librarian's meeting on Monday, June 17; attended opening Summer Reading Programs at the different branches with record number attendance; conducted interviews for the Branch positions at the Thibodaux & Lockport Branch; all branches have Hurricane Preparedness brochures for the community; attended Finance Committee meeting on Thursday June 13; I sent a thank you letter to Bryon Talbot for solving our sidewalk issue here at Lockport; met with 4U representatives concerning free tax services for our community; Angela Rathle informed us starting in July the Jean Lafitte building will no longer be opening on Saturday; replaced damaged office furniture at Headquarters; on Wednesday June 12, Two LPPL workers were involved in a wreck that totaled our 2013 Ford Explorer; both ladies are okay just badly bruised, sent thank you cards to Officer Foret and Faye Smith in Parish Risk Management for their help concerning the accident, met with local parish leaders and followed up with thank you cards.

A motion was made by Ms. Smith, seconded by Ms. Bazare to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Approval of amending 2013 Budget:

Ms. Lucas updated the board on the recent Finance Committee meeting which the committee approved the proposed amendments to the 2013 budget with the following: increase salary-added 4 staff members to address programming needs and also vehicle- we are replacing 2013 Ford Explorer that was purchased last year and recently totaled. Parish Administration has advised that we can use the recent quotes obtained for the purchase of another 2013 Ford Explorer. The Finance Committee unanimously approved these items.

A motion was made by Mr. Clement, seconded by Ms. Bazare to accept the amended 2013 Budget. The motion passed.

Item #2 Approval of September 1st Salary Adjustments:

Ms. Lucas expressed how at the last meeting we discussed the salary adjustment for September 1st with a 4% COLA for all staff and 2% merit increase would apply to staff having completed 6 month of employment, who are not on probation, and who have obtained a satisfactory score on their evaluations. The Finance Committee unanimously approved these items.

A motion was made by Mr. Hebert, seconded by Mr. Clement to accept September 1st Salary Adjustments. The motion passed. Ms Smith abstained.

Item #3 Approval of 2014 Budget:

Ms. Lucas presented the Proposed 2014 budget that was unanimously approved by the Finance Committee. The libraries focus for this year is on programming, staff, and collection development and the related expense categories reflect those goals now that we have left building mode.

A motion was made by Mr. Hebert, seconded by Ms. Shanklin to accept the 2014 Budget. The motion passed.

Item #4 Discussion and approval of updating the library pay scale to reflect approved COLA's:

Ms. Lucas stated when the Director Search Committee was determining a new director salary the committee chairperson contacted me to inquire about our pay scale. Upon discussion and further research it was found that the scale had never been updated to reflect the board approved COLA's that has occurred since the scale's adoption in late 2008. We propose to make this correction to the scale in conjunction with the proposed September 1st COLA/merit increases and to update the scale with every approved COLA. The Finance Committee unanimously approved this item, along with the stipulation that we regularly monitor the scale to keep it competitive and alert the Board if we feel an adjustment is warranted whether there is a COLA proposal or not.

A motion was made by Mr. Clement, seconded by Ms. Bazare to accept updating the library pay scale to reflect approved COLA's. The motion passed. Ms. Smith abstained.

Item #5 Discussion and approval of 2013 millage rates remaining the same:

Ms. Lucas informed the board this is something the board does every year and presents to Parish Council. A motion was made by Mr. Clement, seconded by Ms. Smith to accepting the 2013 millage rates remaining the same. The motion passed with Mr. Hebert voting Nay.

Item #6 Discussion and approval of a new Lafourche Parish Public Library logo:

Ms. Sanders addressed the board on looking into updating the library logo and will present at our July meeting.

Old Business:

With no further business to discuss, a motion for adjournment was made by Ms. Smith, seconded by Ms. Bazare and carried unanimously. The Library Board of Control was adjourned at approximately 7:04 P. M.