

The Regular Meeting of the Library Board of Control was called to order on Monday, September 24, 2012 at 5:00 P. M. with the following:

PRESENT: Harvey Clement
James Cantrelle
Bennie Smith
Shane Hebert
Eva Shanklin

ABSENT: Lynette Fossum
Selma Malcombe
Aaron Caillouet

Also present was Ms. Susanna LeBouef, Director.

The Pledge of Allegiance was said in unison by the board.

A motion to accept the agenda was made by Mr. Cantrelle, second by Ms. Smith and carried unanimously.

A motion to accept the minutes of the July 23, 2012 regular meeting was made by Mr. Hebert, second by Mr. Cantrelle and carried unanimously.

Public Wishing to Address the Board: N/A

Finance Report:

Ms. LeBouef reported, as of today, our balance sheet reflects a current fund balance of \$9,407,316. Some expenses to mention: at our last meeting, for July and August our AT&T bills have increased significantly since the Metro-E upgrades but our E-Rate rebates are in process so this will wash out by the end of the year. Provided to you in the packets were July's LAMP statements but August Statements are still not available. Just a few updates to the board: one of our vehicle resolutions passed at the recent council meeting and our other vehicle resolution didn't pass but was resubmitted. We are still waiting to hear from the Parish on the following: 1) Building liability insurance 2) vehicle insurance 3) Status of the electricity bill at South Lafourche.

Mr. Cantrelle requested Ms. Susanna to send a letter to the District Attorney concerning the electricity bill being in violation by using tax payer's funds for other business other than the library. A motion was made by Mr. Cantrelle, second by Ms. Shanklin to send a letter to the District Attorney concerning the library paying the electric bill for the entire building in South Lafourche. The motion carried unanimously. As mentioned awhile back, the balance in the Thibodaux Capital account does not reflect reality. As a reminder, the Parish has liquidated that account into LAMP operations in December and did not make a correcting deposit until March. However, the Parish continued to pay all Thibodaux Capital bills out of LAMP Operations instead of the Thibodaux Capital account, so the correction was never accurate. I've made another request to the Parish to transfer funds back to LAMP operations, so that the Thibodaux Capitol account reflects a correct balance. We expect this balance to be about \$476K instead of the \$1.14 million showing on the statement. Per the Parish, they are researching this and expect to make a correcting entry before our October Board Meeting.

With no other business a motion was made by Ms. Smith, second by Mr. Hebert to accept the Finance Report. The motion carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Library Statistics: Included for review
- Headquarters: August meeting canceled due to Hurricane Isaac (see below storm updates); South Lafourche Branch was a DSNAP site Sept 7-13; All Branches have been extremely busy since the storm assisting patrons with computers, checking out books and reference.
- Technology: Metro-E installation waiting on 2 routers to be moved; 2012 E-rate approved, awarded \$187,907.26
- Staffing: No change in August; In July, appointed Brenda Bascle, Branch Manager of Larose, Jasmine Richard received her MLIS degree-Branch Librarian of Lockport.
- Hurricane Isaac updates from Lafourche Parish Public Library Director; August 27 board meeting cancelled due to approaching storm Isaac; All libraries were open and running with full services on Tuesday, Sept. 4 (Sept. 3 was Labor

Day holiday) Road closures, no electricity in southern area, and curfews dictated some of the decisions of when to open the libraries; Libraries received minor damage---we had water to leak around the A/C on the roof at South Lafourche (staff who could come in and mopped). Raceland lost the canopy top to the outside utility shed (where we keep garbage cans, hose, shovels, etc). This will be repaired soon. Also, lost a few shingles to Raceland roof---our Maintenance men have done the repairs; some of our employees had damage---the worst was waiting for electricity. The South Lafourche area did not get electricity until the Sunday; Employees were paid for days the libraries were closed; Dept. of Social Services set up a distribution center at the South Lafourche Branch area. They set up on Sept. 5---began distribution on Friday Sept.7 and this continued thru the weekend. Today is the last day. (a)The distribution area was a section roped off in the parking lot and the use of main hallway and meeting room in building (b) Our restrooms were made available as well as the kitchenette (c) We also had the parish side open its restrooms to the public; There was an issue with the set up (Mrs. Randolph has made a public statement but not the reason or the resolution) DSS needed a dedicated Internet line. Our Internet is under E-Rate regulations---DSS could use our services but they wanted to add a line. E-Rate prohibits this type of connection. All was resolved with having a dedicated line attached to Parish Government's server;

A motion was made by Ms. Smith, second by Mr. Hebert to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Ms. Fossum gives presentation from Director's evaluation results:

Mr. Harvey read the summary report of the Director's evaluation in Ms. Fossum's absence and the board will vote at October board meeting.

Item #2 Discussion & approval photo release form:

Ms. LeBouef presented the photo release form to the board and after a long discussion the motion failed.

Item #3 Discussion & approval of replacing roof at Thibodaux Library:

Ms. Susanna presented documentation on the requested report on the leakage at the new Thibodaux Library roof and a motion was made by Mr. Hebert, second by Ms. Shanklin to replace the roof at the Thibodaux Library.

Item #3 Discussion of sex offender policy:

Ms. Susanna presented to the board a PowerPoint presentation from the State Libraries on the guide lines/law, Ms. Sherry and Ms. Susanna followed to create policy. Deadline for all libraries to have sex offender policy is January 1, 2013.

Old Business:

Public addressed the board:

Ms. Patricia Ledet addressed the board. She expressed her dissatisfaction over Ms. Brenda Bascle's transfer. "Brenda has done so much for this community. I feel that this is a mistake because she lives here in Lockport." Mr. Cantrelle informed Ms. Ledet that because this is a personnel issue the board cannot address the issue without Ms. Brenda Bascle being present. Mr. Clement added, the board oversees the policies and procedure but doesn't micromanage the director. Another member of the audience addressed the board stating Ms. Bascle gave 44 years to this library. She is dedicated to this library and she didn't want to move to another branch. This is a disgrace to this library system after working 44 years for the library. Ms. Shanklin stated, Ms. Bascle would have to come before the board. We can't do anything without her making an appearance. Mr. Cantrelle also added, the board does not have any authority but to hire and fire the director and to oversee policies. The board cannot interfere with any operations of an employee/personnel or library business. So if Ms. Bascle has any grievance she needs to submit it.

With no other business a plaque was presented to Mr. Jimmy Cantrelle for his 7 years of dedication to this board. Every board member present took a picture with Mr. Cantrelle and thanked him for his dedication to the community.

With no further business to discuss, a motion for adjournment was made by Mr. Cantrelle, second by Ms. Smith and carried unanimously. The Library Board of Control was adjourned at approximately 6:30 P. M.