State of Louisiana September 25, 2017

Parish of Lafourche Raceland, Louisiana

The Regular meeting of the Library Board of Control was held at the Raceland Branch on Monday, September 25, 2017 at 5:30pm with the following:

PRESENT: Talisha Chiquet

Harvey Clement

Selma Malcombe

Robert Rome

Daniel Lorraine, Council Liaison

ABSENT: Lonnie Granier

Judy Bazare

Angelique Torres

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

Mrs. Sanders, as Secretary, called the meeting to order to elect a president pro tem since the President and Vice-President were absent. Mr. Clement nominated Mr. Robert Rome, and Mrs. Sanders asked three times for any other nominees. Hearing none, Mr. Rome accepted the nomination. The Board voted unanimously for Mr. Rome to serve as president pro tem for this meeting. Mrs. Sanders turned over the gavel to Mr. Rome.

The Pledge of Allegiance was said in unison lead by Mr. Rome.

A motion was made by Mr. Clement to accept the minutes from the Special Meeting on Thursday, July 27, 2017, seconded by Mrs. Malcombe and carried unanimously.

Public wishing to address the Board: Councilman Lorraine indicated he would like to speak during Item 4.

Finance Report:

Mrs. Lucas reported we ended August was $11.4 million and our fund balance today is $11.2 million. The Parish recently contracted with an auction house for the purposes of disposing of surplus equipment, so we now have a way to dispose of high mileage or high maintenance vehicles when we look into fleet upgrades in 2018. With no other discussion, a motion was made by Mr. Clement, seconded by Mrs. Malcombe, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; is honored to have been nominated by Representative Steve Scalise for the 2017 National Medal for Museum and Library Services, we’re very grateful for the nomination, thanked all for moving the meeting to the Raceland Branch due to broken air conditioner at our Lockport branch. With no other discussion, a motion was made by Mr. Clement, seconded by Mrs. Malcombe, to accept the Director’s Report. The motion carried unanimously.

Unfinished Business:

1. Discussion and approval of available land space. A motion was made by Mrs. Malcombe, seconded by Mr. Clement, to defer this item to the next meeting. The motion carried unanimously.

New Business:

1. Discussion and approval of revised options for possible remodel/renovation of the Thibodaux Branch to gain additional space. A motion was made by Mr. Clement, seconded by Mrs. Malcombe, to defer this item to the next meeting. The motion carried unanimously.

2. Discussion and approval of the 2018 LPPL Employee Calendar. Mrs. Sanders explained how we followed the current LPPL calendar. A motion was made by Mr. Clement, seconded by Mrs. Malcombe, to accept the 2018 LPPL Employee Calendar. The motion carried unanimously.

3. Discussion and approval of the 2018 LBC Calendar. Mrs. Sanders explained that again we followed the current LBC calendar including moving the November meeting to a Tuesday. A motion was made by Mrs. Malcombe, seconded by Mrs. Chiquet, to accept the 2018 LBC calendar. The motion carried unanimously.

4. Discussion and approval of support for the Parish’s Ordinance regarding abandoned vehicles in library parking lots. Mrs. Sanders explained that we have had problems at a couple of branches. The Sheriff’s dept. was unable to assist us as this is private property owned by the Parish. We contacted Risk Management with the Parish asking how to have a car with broken out windows that had been in our parking lot for almost a month removed. In an effort to assist us with any potential liability, Risk Management said they contacted Parish Administration and showed us the Ordinance that was written. Mr. Lorraine expressed he felt it should come from the Library Board. He wanted to know who did it? We were unable to tell him this information as the ordinance did not originate from the library. After some discussion, the Board disagreed that they should re-write the ordinance as this was Parish property and the responsibility of the Parish and the Council. A motion was made by Mrs. Malcombe, seconded by Mr. Clement, to ask Mr. Lorraine to take the abandoned vehicle ordinance back to Parish Administration, as it is the Board’s opinion that the ordinance should apply parish-wide to all properties owned by Lafourche Parish Government, including but not limited to the libraries, the motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mr. Clement, seconded by Mrs. Malcombe, and carried unanimously. The Library Board of Control was adjourned at approximately 6:30pm.