

The Regular Meeting of the Library Board of Control was called to order on Monday, February 25, 2013 at 5:00 P. M. with the following:

PRESENT: Lynette Fossum
Bennie Smith
Eva Shanklin
Judy Bazare
Shane Hebert

ABSENT: Harvey Clement
Selma Malcombe

Also present were Ms. Regina Lauland, Interim Director.

The Pledge of Allegiance was said in unison by the board.

A motion to accept the agenda was made by Ms. Smith, seconded by Mr. Hebert and carried unanimously.

A motion to accept the minutes of the January 28, 2013 regular meeting was made by Mr. Hebert, seconded by Ms. Shanklin and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Ms. Lauland reported January Balance sheet ended with approximately \$11,451,101. Our balance today is \$12,076,293 due to additional ad valorem collections. Please notice on today's Balance Sheet that the Parish has moved our ad valorem funds from their cash pool account into our LAMP operations account. We've paid our annual leases for Raceland, Gheens, & Bayou Blue. Everything else is normal operations, January LAMP and Bank Statements –You won't see the transfer of ad valorem funds until the February LAMP statements. In other business; we're still waiting for the Parish to make a transfer to correct the balance in the Thibodaux Capital account. The balance should be approximately \$435K and we're still waiting on an update from the FEMA rep on the status of our Gustav claims reclassification. We keep mentioning this item, because we don't want to have to pay back any monies if all the paperwork isn't handled properly by the claims administrators.

With no other business a motion was made by Mr. Hebert, seconded by Ms. Smith to accept the Finance Report. The motion carried unanimously.

Interim Director Report:

- Headquarters: Managing the daily operations of the system; continuing to work on E-rate; held Administrator's meeting on Jan 18
- Technology: Purchased scanners and check-out printers to maintain/upgrade equipment
- Press Releases: Enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the Library
- Programs/Displays: Bayou Blue-Presidents Day Storytime-February 18, 10:30am and Presidential Trivia Game to test your knowledge of our nation's presidents-February 15, 3 pm; Choctaw-Primetime will start Wednesday February 27 until April 03, 2013 @ 6:00pm at the Choctaw branch and registration required; Larose-Learn how to draw manga and comic style storyboards, characters, and themes. February 5, 4 pm; Lockport-now has a large meeting room and two small private study rooms that can be reserved, free of charge, for meetings or study or work sessions. For more information about reserving a meeting or study room, call the library at 532-3158; Raceland-Lost Tooth Storytime & Pillow Craft-February 28, 4:30 pm. February is National Children's Dental Health Month. Swing by your library branch for some great programs to help teach your children about taking

care of their pearly whites; South Lafourche-Children in grades 2nd-5th can discover the similarities and differences between diverse cultures, including those of America, Mexico, and India at an upcoming program at the South Lafourche Branch Library, 16241 E. Main Street in Cut Off, February 28, 5-7pm registration is required to attend; Thibodaux-All Day Free Book Day, on February 14, the Thibodaux Branch Library, 705 W. Fifth Street, will host. On that day, all books in the library's book sale will be free of charge. Black History Month Trivia Contest on February 26, 5:30 pm: Test your knowledge of African American history at the Thibodaux Branch's Black History Month Trivia Contest. The contest is open to those ages 18 and up.

A motion was made by Mr. Hebert, seconded by Ms. Smith to accept the Interim Director's Report. The motion carried unanimously.

New Business:

Item #1 Report from the Director's Search Committee meeting held on February 15, 2013 and February 22, 2013: Ms. Smith reported the Director's Search Committee met twice and has recommendations to present to this full board for approval.

A motion was made by Mr. Hebert, seconded by Ms. Bazare to accept the report. The motion carried unanimously.

The following items are recommendation to full board from the Director Search Committee:

1. Library Director Position (short ad) for advertising in the media including salary range \$50,000 and Lafourche.org. This was also approved by State Library. A motion was made by Mr. Hebert, seconded by Ms. Smith with the amendments added to accept the Library Director Position (short ad.) Motion carried.
2. Library Director Position (Long ad) for advertising placed on the Lafourche Parish Public Library website and others. This was also approved by State Library. A motion was made by Mr. Hebert, seconded by Ms. Shanklin to accept the Library Director Position (long ad.) Motion carried.
3. Position Description for Library Director only adding (*13. Must provide visionary leadership for the creation, development, and implementation of innovative service and cutting edge technology.*) A motion was made by Mr. Hebert, seconded by Ms. Smith to accept the Position Description for Library Director. Motion carried.
4. Lafourche Parish Library Board of Control Performance Evaluation tool for Library Director has been completely redeveloped by committee and will be a part of the advertising for viewing on the website. A motion was made by Mr. Hebert, seconded Ms. Smith to accept the Performance Evaluation for Library Director. Motion carried.
5. It was recommended by the full board for the committee to handle any decisions of the interview or relocation expenses for Library Director if needed. No motion was made.

Approval of Minutes of the:

- Director's Search Committee Meeting of February 15, 2013:

A motion was made by Ms. Smith, seconded by Mr. Hebert to accept the minutes of the February 15, 2013 meeting and carried unanimously.

- Director's Search Committee Meeting of February 22, 2013:

A motion was made by Mr. Hebert, seconded by Ms. Shanklin to accept the minutes of the February 22, 2013 meeting and carried unanimously.

Old Business:

Ms. Smith asked for updates on the Lockport sidewalk and Thibodaux roof. Ms. Lauland reported there was no news.

With no further business to discuss, a motion for adjournment was made by Mr. Hebert, seconded by Ms. Shanklin and carried unanimously. The Library Board of Control was adjourned at approximately 5:40 P. M.