



Gifts, Memorials, and Donation Policy

The Library may accept gifts of materials or monetary donations to purchase materials. Donated items will be carefully reviewed for their overall contributions to the Library's mission and relevance to the collection. Materials donated to the Library will be added to the collection if they meet the criteria for materials selection.

The Library appreciates the generosity of donors for their contributions. However, when making contributions of materials or money, please keep in mind the following guidelines:

1. The basic purposes of a library are to inspire lifelong learning, advance knowledge, and strengthen our communities
2. The Library does not purchase used books or rare materials from the public
3. The Library does not provide an appraisal service, suggest value, or provide lists of donated materials (a donation receipt will be given upon request)
4. Library donations and memorial materials shall be subjected to the Library policy on weeding or deselection of materials

****The Library will have unconditional ownership of the gift and will make the final decision regarding its placement. New memorial gifts may be placed in the branch that the donor designates. Gently used books or other materials may be added to the collection, put in book sales, held for later use, placed elsewhere in the parish or given to another organization at the discretion of the Library. The library cannot guarantee the return of any material once it is accepted.**