



Headphone Usage Policy

- The library will provide headphones for **in house** computer use only.
- Headphones can be checked out at the front desk with a valid library card in good standing.
- Headphone checkout is for computer use only. Each pair must be checked in before leaving the branch or by closing time.
- Improper use of the headphones will result in their being taken back to the circulation desk by library staff associate and checked back in.
 - Improper use includes, but is not limited to:
 - Loud noise
 - Biting or chewing on headphones or wires
 - Hitting them
 - Any act that will damage the headphones or disrupt others with them
- A \$15 charge will be added to the patron's account for each pair of damaged or unreturned headphones and account will be blocked until charge is paid.
- Patrons are encouraged to bring their own headphones for personal use in the library.
- Headphone volume must be at an appropriate level as to not disturb others.