

The regular meeting of the Library Board of Control was called to order on Monday, October 27, 2014 at 5:00pm with the following:

PRESENT: Bennie Smith  
Harvey Clement  
Shane Terrebonne  
Selma Malcombe  
Suzanne Troxclair

ABSENT: Judy Bazare  
Angelique Torres  
John Arnold, Liaison

Also present were Mrs. Laura Sanders, Director, and Mrs. Sherry Lucas, Finance Manager

The Pledge of Allegiance was led by Mr. Terrebonne

Upon a motion made by Mrs. Malcombe and seconded by Mr. Terrebonne, the minutes of the September 22, 2014 Library Board of Control regular meeting were approved. The motion carried unanimously.

Upon a motion made by Mr. Clement and seconded by Mrs. Malcombe, the minutes of the October 9, 2014 By-Laws Committee meeting were approved. The motion carried unanimously.

Public Wishing to Address the Board-N/A

#### Finance Report:

Mrs. Lucas reported the library ended Sept with approximately \$9.3 million and our balance today is \$8.9 million. Thib Roof- substantial completion submitted and final retainage will be released. Total spent to date is \$196K. Thib Mansard - project complete, expecting invoice of \$24,961. Upon a motion made by Mr. Clement, seconded by Mrs. Troxclair, the Finance Report was accepted. The motion carried unanimously.

#### Director Report:

Mrs. Sanders announced the next "Movie on the Bayou" will be Friday, Nov 14 with Thibodaux Main Street, the movie will be "How the Grinch Stole Christmas," we participated in the Thibodaux Children's Museum "Night at the BooSeum", Gheens Monster Mash, Lockport's Spook in the Park, and South Lafourche Monster Mash all were huge events; we attended the LAMP conference; we recently added 3M Cloud as a new eBook platform. Upon a motion made by Mrs. Troxclair seconded by Mr. Clement, the Director's report was accepted and the motion carried unanimously.

#### New Business:

1. Discussion and approval of the By-Law Committee recommendation to add a sentence to Chapter 3, section Delegation to the Library Director. Add a sentence clarifying the Board's guidelines for termination of a Director. Upon a motion made by Mr. Clement, seconded by Mrs. Malcombe, to accept updating Chapter 3 of By-Laws. The motion carried unanimously.

2. Discussion and approval of the By-Law Committee recommendation to replace old Employee Grievance Procedure with new version approved by the Board on Sept 22, 2014 to Chapter 6, section Employee Grievance Procedure. Replace the old Employee Grievance Procedure with the newly approved version. Upon a motion made by Mr. Clement, seconded by Mrs. Troxclair, to accept updating Chapter 6 of By-Laws was approved by the Board. The motion carried unanimously.

3. Discussion and approval of the By-Law Committee recommendation to amend Chapter 3, section Library Director Performance Evaluation. Amend language related to the time and method of Director Eval. Upon a motion made by Mrs. Troxclair, seconded by Mr. Terrebonne, to accept amending Chapter 3 of By-Laws. The motion carried unanimously.

4. Discussion and approval of changing the time and location of future board meetings; The board decided to change the meeting times from 5:00 to 5:30pm starting in January 2015 but to keep the LBC meeting at Lockport. Upon a motion made by Mr. Terrebonne, seconded by Mr. Clement, to accept changing the time to 5:30pm and keep the meetings at the Lockport Branch. The motion carried unanimously.

#### Old Business:

Mr. Clement asked for an update concerning the grant Councilman Mike Delatte received for playground equipment for Choctaw Branch. Mrs. Sanders responded that the Board has gotten no reply from any of the parties involved. The Library would be liable for any injuries at the site and until liability can be transferred to the Parish, it is not my opinion that we support this proposal. Mrs. Sanders also updated the Board regarding the Library's request for a credit card. The parish contacted me and we're still working out all the details. It is looking like things are moving in a forward direction with this.

With no further business to discuss, a motion for adjournment was made by Mr. Clement, seconded by Mrs. Troxclair, and carried unanimously. The Library Board of Control was adjourned at approximately 6:25pm.