

The Regular Meeting of the Library Board of Control was called to order on Monday October 24, 2011 at 5:00 P. M. with the following:

PRESENT: Lynette Fossum
Harvey Clement
James Cantrelle
Selma Malcombe
Shane Hebert
Eva Shanklin
Rodney Doucet

ABSENT: Nicholas Cheramie-resigned

Also present were Ms. Susanna LeBouef, Director, Sherry Lefort, Newly hired Finance Manager and Andy Positerry, AIG with Duplantis Design Group.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the agenda was made by Ms. Shanklin, second by Mr. Clement and carried unanimously.

A motion to accept the minutes of the September 26, 2011 regular meeting was made by Mr. Hebert, second by Mr. Clement and carried unanimously.

Presentation by Andy Positerry, AIG, on the Thibodaux Library Project:

Mr. Positerry reported the project being on schedule and well under construction. Demolition is complete, the new stairwell has been installed; concrete wall in the adult section was modified and looks like December 20th the contractors should be complete. We had the \$50,000 set aside in case of any unforeseen problems and we've only had a few items come up so we should see a credit coming back to the library. Bi-weekly meeting will be held in the morning, Tuesday, October 25, 2011 at 9:00 for review.

Public wishing to address the Board:

N/A

Finance Report:

Ms. Lefort reported the financial statements, the usual expense accounts and balance sheets, etc. along with a printout of the LAMP account and revised budget amount-year to date is correct. Also, Blue Cross Blue Shield insurance will have an increase of 3.2%; Ms. Lefort proposed to the board: the current budget is sufficient to cover this additional cost-\$584.46 per monthly, or \$7,013.52 yr, and ask the board to vote on the library absorbing this increase since the budget permits. A motion was made by Mr. Cantrelle, seconded by Mr. Hebert to accept the cost of the 3.2% increase for participating library employees BlueCross BlueShield medical coverage.

With no other business a motion was made by Ms. Shanklin, second by Mr. Hebert to accept the Finance Report. The motion carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Finance Report: September statement included
- Library Statistics: included in packet
- Headquarters: met with representative from Marshall Cavendish vendor on Oct 5; interviewed for Finance Manager position; met with Renita from the parish; reviewing line items in budget and Library system had \$31,315.53 allocation expenses. It has been corrected; attended Administrative Meeting on Oct 10;

Primetime is going well at the Golden Meadow Branch; Homebound Services: 2 Patrons; Established a Marketing Committee

- Technology: OverDrive, Inc. to start Monday, October 31, 2011.
- New Library Card Coming Soon!!
- Staffing: hired Sherry Lefort, Finance Manager, she has a B.S. in Business & Finance and also a MBA from Nicholls State University
- Press Releases: enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the Library
- Programs/Displays: Bayou Blue: Storytime with Ms. Allison Oct 10 @ 10:30; Choctaw: Senior Citizen Center Outreach on Oct 12 @ 9:30; Golden Meadow: Primetime every Wednesday @ 6:00pm until 10/26; Larose: Lady of the Sea-Breast Cancer Program on Oct 7 @ 1:00; Lockport: Fire Prevention Week Oct 9-15; Raceland: Freaky Scrappy Scrapbooking for Adults on Oct 21 @ 2:00pm; South Lafourche: Talking Books Club Oct 26 @ 6:00pm; Thibodaux: Storytime-Audubon Zoo Mobile Oct 12 @ 10:30; Gheens: Community Halloween Oct 29; Thibodeauxville: Nov 12
- Staff: Annette Plaisance, Golden Meadow branch has been out sick.
- Buildings: Lockport: Faye Smith, Parish Risk Management on inquiry of sidewalk. Thibodaux: Bi-weekly construction conferences at 9:00am-Dates: Oct 25, Nov 8 and Nov 22; Ms. LeBouef reported to the board, the new library will have snack vending machines that will be provided by Lafourche Arc who will purchase the machines, load and maintain the machines. There will be no cost to the library.

A motion was made by Mr. Cantrelle, second by Ms. Shanklin to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Discussion of 2012 Library Board of Control calendar:

Ms. Fossum introduced the Library Board of Control's calendar for 2012 and asked the board members about possibly having some meetings at other branches instead of continually at the Lockport Branch. After a short discussion took place the board voted and agreed to leave the meetings at the Lockport branch and possibly have one of the meetings at the new Thibodaux Branch once it opens in 2012.

A motion was made by Mr. Hebert, second by Mr. Cantrelle to accept the 2012 Library Board of Control calendar as presented with all meetings to be held at the Lockport Branch. The motion carried unanimously.

Old Business:

With no further business to discuss, a motion for adjournment was made by Ms. Shanklin, second by Mr. Clement and carried unanimously. The Library Board of Control was adjourned at approximately 7:00 P. M.