

The scheduled Public Hearing for the Lafourche Parish Public Library's 2014 Amended and 2015 Proposed Budgets began at 5:00pm. Ms. Smith, President of the Library Board of Control opened the Public Hearing. She asked three (3) times if anyone would like to speak on the 2014 Amended and 2015 Proposed Budgets. No one from the audience had any input. A motion was made by Mr. Clement, seconded by Mr. Terrebonne to close the Public Hearing. Ms. Smith closed the Public Hearing and opened the regularly scheduled meeting of the Library Board of Control, on Monday, May 19, 2014 with the following:

PRESENT: Bennie Smith
Harvey Clement
Selma Malcombe
Angelique Torres
Shane Terrebonne

ABSENT: Eva Shanklin
Judy Bazare
John Arnold-LPC Liaison

Also present was Mrs. Sherry Lucas, Finance Manager.

The Pledge of Allegiance was led by Mr. Clement.

Upon a motion made by Mr. Terrebonne and seconded by Mrs. Malcombe, the minutes of the April 28, 2014 Library Board of Control regular meeting were approved. The motion carried unanimously.

Public wishing to address the Board:

Mr. Andy Positerry, Vice President of Architectural Services with Duplantis Design Group, PC in Thibodaux, LA gave an update to the Thibodaux Branch reroofing project. Mr. Positerry reported to the Board that although we have had numerous leaks since the project has started we feel like those issues have finally been addressed. He offered to take questions from Board members and after some discussion Mr. Positerry invited Board members on Thursday (5/22/14) for a planned spraying of the roof to make sure it is watertight. With all leaks fixed, we're approaching completion of the punch list and project close out.

Presentation by Robert Utley, Mechanical Engineer for Thibodaux Branch HVAC:

Mr. Robert Utley, Mechanical Engineer with Castagnos Goodwin Utley Engineers, L.L.C. gave a presentation that proposed replacing the current 28 year old air conditioner units at the Thibodaux Branch with a new variable air flow system. The scope of work will include the installation of the new HVAC system with the removal of the old system, including ductwork removal, and the conversion of the old mechanical closets into usable library space. The opinion of probable cost puts the project at approximately \$325-350K plus standard LA State schedule professional engineer fees.

Finance Report:

Mrs. Lucas reported the library ended April with approximately \$11.7 million, and today that balance is \$11.5 million. The year-to-date shows how we're on track with our spending for the year. The Parish has closed out 2013 and is currently in the independent audit process. Mrs. Lucas reported to the Board that it was questioned recently whether the Parish ever remitted to the Library the FEMA funds they received on our behalf for the damages to the Golden Meadow Branch from Hurricane Katrina. After doing some research, it was found that the Parish was paid \$30,500 by FEMA in December 2006 for damages to Golden Meadow Branch. There is no indication in the audit reports that the funds were ever transferred to the Library. I have sent a written request to Parish Finance for this to be investigated and either the funds or proof of payment be provided to us. I will keep the Board updated on this. Also the Library has paid \$48K to date to the Thibodaux roof contractor. Parish Administration has suspended remaining payments until we are sure all leaks are resolved.

With no other business, a motion was made by Mr. Terrebonne, seconded by Mrs. Malcombe to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Lucas reported in Mrs. Sanders' absence: The items of note are our 3-year Tech Plan was approved by the State Library. Mrs. Laura presented her annual report to the Parish Council last week. She did a great job, and their only questions were related to the 3D printer and the roof project. We have begun the install of the new shelving at Larose and Golden Meadow. Part of that project included DVD shelving. The DVD racks that were delivered were not the ones ordered, so there will be a slight delay in completing

that portion of the change out. We have a committee continuing to work on updating the Lafourche Parish Public Library Policy Manual.

Upon a motion made by Mr. Clement, seconded by Mrs. Torres the Director's report was accepted and the motion carried unanimously.

New Business:

1. Discussion and approval on Thibodaux Branch HVAC:

Mrs. Lucas referred to Mr. Utley's HVAC presentation and noted that the electricity bill at Thibodaux Branch currently averages over \$4,400 a month and we're hoping for a significant savings with the new system. Additionally, we have paid a total of \$20K for repairs to the old system since opening in February 2012. The line in our budget called Amount Assigned to Operations Budget is our contingency fund used to supplement operations and is sufficient to cover the costs of the HVAC replacement project.

Upon a motion made by Mr. Terrebonne, seconded by Mr. Clement, the Board approved the Thibodaux Branch HVAC Replacement proposal as presented, requesting that Parish Administration take this item to Parish Council as soon as possible to open a new capital project and transfer sufficient funds from Library Operations contingency funds into a new Thibodaux Branch HVAC Capital Account. The motion carried unanimously.

2. Approval of the 2014 Amended Budget:

Mrs. Lucas reported to the Board that this is our third public meeting related to this budget proposal. As a reminder, we adjusted the revenue items to more closely match our actual receipts. We kept our total expenses the same as the current approved budget, with some expense line items adjusted to cover the cost of staffing increases, providing dependent health care coverage to employees, and liability insurance increases.

Upon a motion made by Mr. Clement, seconded by Mrs. Torres, the Board approved the Amended 2014 Budget. The motion carried unanimously.

3. Approval of the 2015 Budget:

Mrs. Lucas reported to the Board that this is our third public meeting related to the 2015 budget. It very closely follows the 2014 Budget. We have consistent revenues and our expense projections are based on prior years' actual expenditures and factor in the items we know to increase annually.

Upon a motion made by Mr. Terrebonne, seconded by Mrs. Malcombe, the Board approved the proposed 2015 Budget. The motion carried unanimously.

4. Discussion and approval of the next step regarding the Thibodaux Roof Project:

This item was pulled from the agenda.

Old Business:

Ms. Smith reminded Board members to return the Director's Evaluations to her so she can compile the results for the Monday, June 23, 2014 agenda. Ms. Smith also welcomed our new Board members Mr. Shane Terrebonne and Mrs. Angelique Torres.

With no further business to discuss, a motion for adjournment was made by Mr. Clement, seconded by Mrs. Malcombe and carried unanimously. The Library Board of Control was adjourned at approximately 6:40 P. M.