

The scheduled Public Hearing for the Lafourche Parish Public Library's 2011 Amended and 2012 Proposed Operating Budget began at 5:00p.m. Ms. Fossum, President of the Library Board of Control opened the Public Hearing. She asked three (3) times if anyone would like to speak on the 2011 Amended and 2012 Proposed Operating Budget. No one from the audience had any input. Ms. Fossum closed the Public Hearing at 5:05p.m.

Ms. Fossum opened the Library Board of Control's regularly scheduled meeting on Monday, June 27, 2011 at 5:05 p.m. with the following:

PRESENT: James Cantrelle
Harvey Clement
Lynette Fossum
Eva Shanklin

ABSENT: Nicholas Cheramie-no response
Rodney Doucet-vacation
Shane Hebert-had to work
Selma Malcombe-vacation

Also present were Ms. Susanna LeBouef, Director, Ms. Stacey Guidry, Finance Manager and Andy Positerry with Duplantis Design Group.

The Pledge of Allegiance was led by Mr. Clement.

A motion to accept the agenda was made by Mr. Cantrelle, second by Ms. Shanklin and carried unanimously.

A motion to accept the minutes of the May 23, 2011, regular meeting was made by Mr. Cantrelle, second by Mr. Clement and carried unanimously.

A motion to accept the minutes of the June 7, 2011, Finance Committee meeting was made by Mr. Cantrelle, second by Mr. Clement and carried unanimously.

A short presentation was given by Andy Positerry, of Duplantis Design Group on behalf of the future Thibodaux Library building. Upcoming dates- Bid package on May 31, 2011, Pre Bid meeting on June 21, 2011 and Bid Opening on June 30, 2011.

Public wishing to address the Board: None

Finance Report:

Financial statements were included in your packets as well as the 2011 amended and 2012 proposed operating budget for the library. Next month's financial report will be more in-depth for the board showing our spending for the first half of the year and with no other business a motion was made by Mr. Cantrelle, second by Ms. Shanklin to accept the Finance Report. The motion carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Library Statistics: May 2011 included in packet
- Headquarters: Library Board Finance meeting held June 5, 5:00 pm; Summer Reading opening program with Shoe String Players; June 7 @ Lockport- door count was 231 and South Lafourche was 302; June 8 @ Thibodaux-door count was 879; met with State Library concerning policy for laptops. Midwest representative met with staff members
- Technology: Computer upgrade completed: received laptops from State Library; will be available for check-out by July 1
- Staffing: Maya Kennedy-part-time for Bayou Blue and Lockport; also an employee was let go this week because of thief and malfeasance of library funds.
- Press Releases: Enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the Library
- Programs/Displays: Bayou Blue-teen art workshop on June 22 at 3:30 p.m; Choctaw- Storytime "Welcome to South America" on June 13 at 10:30 a.m; Golden Meadow-Storytime "Buon Giorno Welcome to Italy" on June 28 at 2:00 p.m; Larose-Sculpture on June 28 at 1:00 p.m; Lockport-Scrapbooking Memories on June 25

- at 1:30 p.m; Raceland-Teen Greek Olympics on June 27 at 3:00 p.m; South Lafourche:-YA Steampunk Craft on June 21 at 2:00 p.m; Thibodaux-Charcoal Drawing on June 16 at 1:00 p.m.
- Buildings: Thibodaux-met with Interior Designer on May 26 and June 14; selected color palette, etc; met with Andy Positerry, architect, final review plans for bid package, on May 31; attended Pre Bid meeting on June 21; bid opening is June 30, at 2:00 pm
- Follow-up: Lockport-BETCO has not responded to our contacts; Nepotism: Sent letter to DA for advice. Letter was forward to State Ethics Committee; waiting for State Ethics opinion; Hans Geist, artist for Thibodaux—included art sample in packet. Minority employees: 9 African American, 5 other for a total of 64 employees. Equates to a 14% African American employment rate; Library system has a 21.8% minority employee distribution. Lafourche Parish has a 13.2% African American population.

A motion was made by Mr. Cantrelle, second by Mr. Clement to accept the Director’s Report. The motion carried unanimously.

New Business:

Item #1 Discussion and approval of COLA:

A motion was made by Mr. Cantrelle, second by Ms. Shanklin to approve the 4% COLA across the board starting in January 2012 for library employees. The motion carried unanimously.

Item #2 Discussion of amended 2011 Budget and proposed 2012 Budget:

Ms. LeBouef explained to the board this was listed in the newspaper three (3) times for public hearing. Finance Committee also reviewed the budget and ready for the board’s approval. A motion was made by Ms. Shanklin, second by Mr. Cantrelle to approve the 2011 Amended and 2012 Proposed Operating Budget for the library. The motion carried unanimously.

Item #3 Discussion and approval of Overdrive purchase:

Ms. LeBouef explained to the board the Overdrive purchase would be a four (4) year contract with annual fee of \$15,000 for digital books. We will be able to choose from more than hundreds of thousands of premium titles in the formats and subjects patrons want. A motion was made by Ms. Shanklin, second by Mr. Cantrelle to approve the Overdrive purchase. The motion carried unanimously.

Item #4 Discussion and approval of amending the public access computer policy:

A motion was made by Mr. Cantrelle, second by Ms. Shanklin to amend the public access computer policy. The motion carried unanimously.

Item #5 Discussion and approval of record retention schedule:

Ms. LeBouef explained this is through the Louisiana Secretary of State office, library boards must complete retention schedule for documents and implement into our policy. A motion was made by Mr. Clement, second by Ms. Shanklin to approve the record retention schedule. The motion was carried unanimously.

Item #6 Discussion and approval of plaques on buildings:

A motion was made by Mr. Cantrelle, second by Ms. Shanklin to table this item on the agenda until next board meeting. The motion was carried unanimously.

Old Business:

With no further business to discuss, a motion for adjournment was made by Ms. Shanklin, second by Mr. Clement and carried unanimously. The Library Board of Control was adjourned at approximately 7:00 P. M.