State of Louisiana- sent draft to parish 10/24/16 September 26, 2016

Parish of Lafourche Thibodaux, Louisiana

The regular meeting of the Library Board of Control was called to order on Monday, September 26, 2016 at 5:30 p.m. with the following:

PRESENT: Bennie Smith

Judy Bazare

Harvey Clement

Angelique Torres

ABSENT: Lonnie Granier

Selma Malcombe

Suzanne Troxclair

Daniel Lorraine, Council Liaison

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager, and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mr. Clement

A motion to accept the regular meeting minutes of July 25, 2016 was made by Mrs. Bazare, seconded by Mrs. Torres, and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported ending August with approximately $11.5 million and our balance today is $10.7 million. Our expenses to date on the Thibodaux HVAC Project are now at $506,000, which puts the project at 95% paid out. As of August, we have now received all of our eRate credits for 2015-2016 funding year. With no other discussion, a motion was made by Mr. Clement, seconded by Mrs. Bazare, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; MOU between the Library and Parish Gov’t was signed and delivered. Staff participated in Nicholls’ “Welcome Back” event. A motion was made by Mrs. Bazare, seconded by Mr. Clement, to accept the Director’s Report. The motion carried unanimously.

New Business:

1-Discussion and approval of the 2017 LPPL Employee calendar:

Ms. Sanders explained how we followed from the previous calendar and HR Holiday Policy 5.02 (12 Holidays) A motion was made by Mrs. Bazare, seconded by Mr. Clement, to accept the 2017 LPPL Employee Calendar with the correction of November 13th LBC meeting date. The motion carried unanimously.

2-Discussion and approval of the 2017 LBC calendar:

Mrs. Sanders explained, again we followed the previous LBC amended calendar per the ByLaws. A motion was made by Mrs. Torres, seconded by Mrs. Bazare, to accept the 2017 LBC calendar with the correction of November 13th LBC meeting date. The motion carried unanimously.

3-Discussion and approval for purchase of courier van:

Mrs. Sanders explained how our Youth Service Department is in need of another vehicle to accommodate them with the hauling of equipment items for their programs. Mrs. Sanders proposed, we will assign YS our current courier vehicle and purchase a Ford Transit 350 Cargo Van to use for courier. This van will give us more cargo space and give us the ability to carry more items. The vehicle is available locally at Lafourche Motors for $29,387.20 under state contract. A motion was made by Mr. Clement, seconded by Mrs. Torres, to accept the purchase of a Ford Transit 350 Cargo Van from Lafourche Motors. The motion carried unanimously with a 4-0-3 roll call vote; Ms. Smith, Mrs. Bazare, Mr. Clement and Mrs. Torres voted yes.

Unfinished Business:

1-Discussion and approval of amendments to the Lafourche Parish Public LBC Organization and Bylaws:

A brief discussion took place after reviewing the proposed updates Attendance of Board members & Resignation of Board Members. A motion was made by Mrs. Bazare, seconded by Mrs. Torres, to accept the amendment to the Lafourche Parish Public LBC Organization and Bylaws. The motion carried with a 3-1-3 vote; Ms. Smith, Mrs. Bazare, and Mrs. Torres voted yes, and Mr. Clement voted no.

2-A motion was made by Mrs. Bazare, seconded by Mrs. Torres, to move the November board meeting from Monday, November 14th to Tuesday, November 15th, 2016. This meeting takes place at the Thibodaux Branch. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mrs. Bazare, seconded by Mr. Clement, and carried unanimously. The Library Board of Control was adjourned at approximately 6:30pm.