

The meeting of the Library Board of Control *Bylaws Committee* was called to order on Monday, April 26, 2021 at 6:32pm with the following:

PRESENT: Selma Malcombe, Chairman
Bennie Smith
Ruby LeBlanc

ABSENT: N/A

Also present were Mrs. Laura Sanders, Director; Mrs. Sherry Lucas, Finance Manager; and Mrs. Dana Clement, Administrative Assistant, for Lafourche Parish Public Library.

The Pledge of Allegiance was said in unison.

Mrs. Malcombe stated after roll call, “we have a quorum and can move forward with our committee meeting”.

Business:

Item 1- Bylaws review and revision as needed to present to full board. Mrs. Sanders stated, this committee makes recommendations of possible changes to the full board for final approval.

Mrs. Sanders went over the Bylaw Policy’s suggested changes/corrections:

*REGULAR MEETING, Page 21-it was suggested by a board member that Board meet 4 times per year, quarterly, for a regular meeting to cover library business: January, April, July and October. In October, the Board would approve specific dates for the following year. Also, any business that cannot wait for the next regular meeting will be addressed at a Special Meeting. If this is approved by the full board it will not take affect until January 2022.

*BUDGETING, Page 28-some language is taken out as Parish Administration adds the library budget to their overall budget and handles the rest of the requirements. Therefore, only one (1) meeting is required for the board to pass on the budget to Administration.

*WORKING CAPITAL RESERVES, Page 29-The State Library of Louisiana recommends one (1) year working capital reserve to keep the library operating.

*EXECUTIVE COMMITTEE, Page 43- remove the highlighted section as it is already discussed in Chapter 3, Library Director Performance evaluation section.

*ORDER OF BUSINESS, Page 27 – add ‘Approval of Agenda’ in the order of business.

A motion was made by Ms. Smith, seconded by Mrs. LeBlanc, to recommend the proposed changes listed to the full board as presented for approval and motion carried unanimously. 3-0

With no further business to discuss, a motion for adjournment was made by Mrs. LeBlanc, seconded by Mrs. Smith, and the motion carried unanimously. The ByLaws Committee adjourned at approximately 6:39 pm.