

The regular meeting of the Library Board of Control was called to order on Monday, July 28, 2014 at 5:00pm with the following:

PRESENT: Bennie Smith
Harvey Clement
Eva Shanklin
Selma Malcombe
Angelique Torres
Shane Terrebonne

ABSENT: Judy Bazare
John Arnold, Liaison

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mr. Paul Chiquet, Branch Administrator.

The Pledge of Allegiance was led by Mrs. Shanklin.

Upon a motion made by Mrs. Shanklin and seconded by Mr. Clement, the minutes of the June 23, 2014 Library Board of Control regular meeting were approved. The motion carried unanimously.

Denise Hughes of the VITA tax assistance program gave a presentation on their stats from the latest tax season. They assisted more than 900 families in collecting tax refunds totaling \$1,254,463. VITA operates with volunteers certified by the IRS and are hosted by Lafourche Parish Public Libraries, which provides space to accommodate the tax assistance program.

Presentation by Lafourche Parish Councilman Michael Delatte-Absent, deferred.

Public Wishing to Address the Board-N/A

Finance Report:

Mrs. Lucas reported the library ended June with around \$10.8 million and our balance as of today is \$10.3 million. FEMA Katrina updates; At the July Council meeting it was decided that the parish will remit to the library the funds owed from the Golden Meadow FEMA claim; also, we were able to locate a second claim for \$1,359, bringing the total that the parish owes us to \$35,129.71. The library has requested the parish take the extra step of making an actual deposit into a library account rather than just moving the funds on paper through their cash pool. Thibodaux Roof Expenditures; we have paid nearly \$28K to Duplantis Design for project management services and just under \$135K to Crown Architectural for installing the new roof. The remainder of the bid contract has not been paid out yet. The roof change order of \$5,700 still needs to be decided by the Council, and the issue of liquidated damages for the project exceeding the contract dates will have to be addressed.

With no other business, a motion was made by Mr. Clement, seconded by Mrs. Torres to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the system; received notification of State Aid in the amount of \$21,875 to be awarded to us; working with Thibodaux Main Street to host a movie night August 8 in Downtown Thibodaux. The Disney Movie "Frozen" will be shown; Volute is waiting on fans to come from manufacturer to replace all 4 plumbing/exhaust vents on the Thibodaux Roof; Thibodaux projects: waiting on Mansard and HVAC to be placed on parish agenda. After some discussion the board recommended that the mansard underlayment be replaced and not repaired after getting several quotes with different scopes of work.

Upon a motion made by Mr. Terrebonne, seconded by Mr. Clement the Director's report was accepted and the motion carried unanimously.

New Business:

1. Discussion and approval of changing Library Director employment contract renewal from Nov to June 2015:

After some discussion the Board has decided to have a By-Law's committee meeting to review the wording in the terms of the director's employment. At this time the Board is tabling the matter for later.

2. Discussion of playground equipment at Choctaw branch:

Although there was no presentation regarding a proposal to install playground equipment at the Choctaw branch, the board discussed their concerns. Board showed concerns for; supervision, liability and maintenance responsibilities. If the parish can address these issues to the satisfaction of the Board, the Library would be willing to support the proposal.

3. Discussion of Parish Administration response to credit card request:

It has been one month since the Board sent a letter to Parish Administration requesting the library be allowed a credit card for online purchases, and there has been no response. After some discussion, it was decided that the next course of action was to continue to repeat the request, emphasize the need, and to take our request directly to the Parish President each time a credit card is needed. If that doesn't work, we will pursue getting the Council to assist us.

Old Business:

Mr. Clement asked about an update on the sandbags at the Thibodaux Branch. Mrs. Sanders reported that Chris Landry from the parish has been contacted to get new sandbags, and the library will be replacing them soon. Also, the board asked that the library plant shrubs on the Jackson Street side of the Thibodaux branch to help camouflage the sandbags until the drainage problem is fixed by the city.

With no further business to discuss, a motion for adjournment was made by Mrs. Shanklin, seconded by Mrs. Malcombe and carried unanimously. The Library Board of Control was adjourned at approximately 6:30 P. M.